



**City of Chino**  
**DEVELOPMENT SERVICES**  
**BUILDING AND SAFETY DIVISION**  
13220 Central Avenue  
Chino, CA 91710  
**TEL: (909) 334-3251**  
**Developmentservices@cityofchino.org**

## **Permit Cancellation and Request for Refund**

The Building Official may authorize a refund of up to 80 percent of specific fees paid for issued building permit(s) or applications within 180 days of payment if, construction has not begun, and the permit has not expired.

### **Refund Exemptions**

Refunds shall not be granted for permit issuance fees, plan check fees, technology fees, CA Building Standards Commission fees, and Strong Motion Instrumentation Program fees.

Refunds will not be processed for SOLAR PV permits including Energy Storage Systems (ESS), Electrical Panel Upgrades, or EV Chargers as part of the Solar PV application.

If a building project has already begun construction, the permit is not eligible for a refund.

For questions, please contact us Monday-Friday from 7:30AM-5:30PM at (909) 334-3251.

---

---

This is to verify that I, \_\_\_\_\_, owner/contractor hereby authorize the cancellation of the building permit or application for the following project.

Project Address: \_\_\_\_\_

Permit Number: \_\_\_\_\_ Date Issued: \_\_\_\_\_

Refund Payable to: \_\_\_\_\_

Mail Refund to: \_\_\_\_\_

Reason For Cancellation: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_