



CITY OF CHINO
Development Services Department
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Solar Photovoltaic System Submittal Requirements

The City of Chino is making available Electronic Plan Review submissions to our customers via our Online Portal. For successful electronic plan submittals follow Electronic Plan Review – Plans Submittal Standards format requirements below. Please visit cityofchino.org. to begin plans submittal.

ADMINISTRATIVE

1. Submit plans online <https://aca.cityofchino.org/citizenaccess> including site plan, roof plan, structural calculations, and electrical plan.
2. Attach all manufacturer specification sheets, installation instructions and U.L. listings to the plans.
3. Fire District approval is required (separate submittal). Fire District offices are located at 14011 City Center Drive, Chino Hills (909) 902-5260.
4. Photovoltaic permit is only issued to the following contractor licensing classifications B, C-46, C-10, or Qualified personal (certification required).
5. Identify current code year on plans. CBC, CRC, CEC.

ROOF PLAN

1. Provide a roof plan projected on a site plan. Show the location and dimensions of all solar voltaic equipment and PV Arrays(Solar Panels).
2. Provide a partial roof framing plan. Show new and existing supporting rafters, beams and headers include rafter size span, and spacing. Identify roof sheathing and roofing materials.
3. Detail equipment support connections to roof. Provide a detail for flashing and water proofing at system supports.
4. Provide calculations by a licensed professional engineer or architect to verify supporting members are adequate for existing and proposed loads.
5. Provide lateral calculations by a licensed professional engineer or architect per 2022 C.BC 3403.2.3.1 #2 showing that affected existing lateral resisting elements are no more than 10% overstressed according to the 2022 C. B.C