



City of Chino
Development Services Department
13220 Central Avenue
Chino, CA 91710
Phone: (909) 334-3251
Fax: (909) 334-3729

ELECTRICAL RELEASE

REQUIREMENTS FOR ELECTRICAL RELEASE PRIOR TO CERTIFICATE OF OCCUPANCY

1. All electrical work must be completed up to the interior sub-panel or sub-panels.
2. If sprinklered, the fire sprinkler system must be in operation and the coverage must be complete. The local alarm bell must be tested and operational prior to the fire sprinkler final.
3. Clearance for utility release is required from the following authorities. Acquire signatures from these agencies on the utility release portion of the job card and submit to the building division.
 - a. Chino Valley Fire Department (909-902-5260)
 - b. City of Chino Planning Division (909-334-3253)
 - c. City of Chino Engineering Division (909-334-3265)
4. Submit a completed subcontractor list* to the Building Division. All applicable fees must be paid prior to utility release.
5. A utility release form* must be completed and signed by the owner of the property. Submit completed form to the Building Division for review.
6. This release for electrical service is only approved for a thirty (30) day period. If more time is needed prior to final occupancy, the City of Chino Building Official will review and, on a case-by-case basis, may extend the temporary release for an additional thirty (30) days up to a maximum of ninety (90) days.
7. There shall not be any type of storage, merchandising or occupancy in the building until approval is obtained from the Fire District and the City of Chino Building Official.
8. Only one (1) utility release will be granted prior to final unless approved by the City of Chino Building Official, Planning Division, and Engineering Division.
9. Address must be posted on building and on main electrical service panel.
10. All electrical panels must have a temporary sign that reads, "hot panel – do not enter".
11. Electrical panels must be kept locked and key retained by superintendent.

** Forms available at the Building Division office.*

APPLICATION FOR TEMPORARY CONNECTION OF UTILITIES

To: City of Chino
Building Division

Date: _____

APPLICANT: _____ Tenant Applicant
 _____ Owner Applicant

Job Address: _____

Application is hereby made pursuant to the provisions of the City of Chino for approval for temporary use of gas and/or electrical utilities prior to completion of the project at above depicted site.

In consideration of the granting of such temporary use, the undersigned waive any cause of action against the City of Chino, or any officers or employees thereof, because of any defect in the construction or installation of gas or electrical equipment, or for any other defect in connection to or disconnection from any utilities which may cause any damage whatsoever to the premises, any other premises, or any person or persons. The undersigned further agree to hold the City of Chino, or any officers or employees thereof, harmless from any liability caused by such temporary clearance.

The undersigned further covenant and agree that the above building or buildings shall not be used or occupied prior to the issuance of a Certificate of Occupancy and further covenant that any violation of this agreement shall be grounds for written notice to forthwith vacate the buildings and premises and disconnect the utilities for which temporary use was granted.

The undersigned hereby acknowledges that the temporary clearance in no way authorizes occupancy of the building for use or for the conduct of business.

Owner

General Contractor

APPROVED:

Building Official

Date