



CITY OF CHINO CHINO SUMMER NIGHTS RETAIL VENDOR APPLICATION

Chino City Hall-Lawn
13220 Central Avenue, Chino, CA 91710
Fridays, June 16-July 21, 2017 • 6:30-10:00 p.m.
Subject to Approval



Name of Organization/Company _____
Full Name of Contact Person _____ Title _____
Address _____ City _____ Zip _____
Day () _____ Mobile () _____ E-mail _____

Please Circle Date/s: **6/16** **6/23** **6/30** **7/7** **7/14** **7/21**

PARTICIPANT INFORMATION (PLEASE CHECK ALL THAT APPLY)

- _____ **PROFIT RETAIL - VENDOR FEE: \$22/WEEK**
Any organization/business that does **not** have a 501(c)(3) tax-exempt status and is selling products/services.
- _____ **NON-PROFIT RETAIL - VENDOR FEE: \$11/WEEK** ► **NON-PROFIT: #** _____
Any 501(c)(3) organization that is selling a product/service on-site and/or providing a sales referral for a paid product/service.

Description of booth activity:

NOTICE: PLEASE BE AWARE OF THE FOLLOWING:

PLEASE INITIAL THAT YOU HAVE READ BELOW: _____

- VENDOR/APPLICANT MUST BE PRESENT FOR THE ENTIRE DURATION OF THE EVENT.
- THE CITY OF CHINO WILL NOT MONITOR NOR GUARANTEE EXCLUSIVITY OF MERCHANDISE SALES.
- **NO REFUNDS** OR CANCELLATIONS **TWO WEEKS PRIOR TO SELECTED DATES (NO LATER)**, UNLESS SPOT IS FILLED.

EVENT REQUIREMENTS

- Current City of Chino Business License. **BUSINESS LICENSE #** _____
- **Application Deadline:** two weeks prior to selected dates or until full.
- **Obtain a City of Chino Business License:**
 - Visit City of Chino, Business Licensing, 13220 Central Avenue, for form and pay with a separate check; questions can be directed to 909.334.3263.
 - Additional fees may be required by the City of Chino, Finance Department, and Business Licensing.
- **Seller's Permit from the State of California Board of Equalization:**
 - I hold a valid City of Chino seller's permit. My number is: **S** _____
 - I am not required to hold a seller's permit because (check one):
 - My retail product sales are not subject to tax.
 - I sell on behalf of a section 6015 retailer: _____
 - My sales are exempt occasional sales, less than three times per year. *Your information will be submitted to the State of California for confirmation.*

For more information contact the Board of Equalization, Riverside Field Office:
3737 Main Street, Suite #1000, Riverside, CA 92501; 951.680.6400.

GENERAL BOOTH INFORMATION

- Booth set-up begins at 4:30 p.m. Please have booth ready by 6:00 p.m.
- A 10'x10' space will be provided for participants. Applicant is responsible for tables, chairs, shade, etc.
- Electricity will not be provided. **NO GENERATORS ARE ALLOWED.**
- All applications are subject to approval.

Vendor applications will be accepted two weeks prior to selected date (or until spots are filled).

Mail/Submit applications with proper payment to:

Carolyn Owens Community Center
13201 Central Avenue, Chino, CA 91710
Attn: Nikki Hendricks

For more information, contact:

Nikki Hendricks - 909.334.3500
Nhendricks@cityofchino.org

Make check/money order payable to: **City of Chino**

-Please turn over for more information-

*** WAIVER AND RELEASE BY APPLICANT(S)
FOR PARTICIPATION IN A CITY OF CHINO SPONSORED PROGRAM**

Participant Name: _____ Activity: Chino Summer Nights

Program Dates: From: June 16, 2017 To: July 21, 2017

In exchange for being permitted to participate in any City of Chino activity, I acknowledge and attest to the fact that:

1. My participation, and/or that of my child/children/guardians, is voluntary.
2. My participation, and/or that of my child/children/guardians, potentially can result in injury, death, property damage, and other losses.
3. I am legally competent to understand and accept the associated risks.
4. I will not pursue legal actions against the City for matters arising as a result of my participation, and/or that of my child/children/guardians.
5. I am responsible for payment of all charges associated with my participation, and/or that of my child/children/guardians, for any damages to the City property or other losses of any involved.
6. I will defend the City and its representatives against any claims or lawsuits that are a result of my participation, and/or that of my child/children/guardians.
7. I agree that the City can take photographs and/or film me, and/or my child/children/guardians, while participating in a City activity and/or at a City facility to be used for promotional purposes; and, further that these will be the sole property of the City.
8. I understand that rates, fees, dates, times, classes, schedule of classes, and instructors established by the City may change at any time without notice.
9. I agree that City fliers and class schedules are not an expressed or implied contract.
10. I agree that the City is not responsible for any damage or loss that may arise from a misunderstanding, error, or omission.
11. I understand that the City reserves the right to change or cancel any or all of the participation/use rules at any time.
12. I understand that any individual behaving inappropriately or unsafely will be ejected and denied future participation.

I am signing a full release of any and all liability against the City of Chino and do so of my own free will.

Printed Name: _____ Parent/Guardian

Signature: _____ Date: _____

Address: _____

Phone (day): _____ Phone (evening): _____ Phone (cell): _____

Organization (if any): _____

The City of Chino, in compliance with the Americans with Disabilities Act (ADA) does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs, events, or activities. Requests for accommodations and information regarding provisions of the ADA may be requested from Michael Heroux, ADA Coordinator, at 909.334.3308.

.....**FOR OFFICE USE ONLY**.....

Staff member printed name: _____ Title: _____

Staff member signature: _____ Date: _____

*** To be completed by each adult (18 years of age or older)**